**Creating a kml file with placemarks:**

1. Create a folder in My Places by going to **Add** a folder and call it “Pacific hazards” or whatever is appropriate.
2. Click on the folder name (blue bar) and then **Add** a Placemark at e.g. Hilo:

* Name it “Hilo”
* Adjust colour/opacity (70% is good)
* Adjust its height (relative to ground/extend to ground). Make sure to OK all this before navigating away.

1. Change the Placemark pin for the Bryanston logo (or something else, best web-based but could be stored on your laptop):

<http://farm4.staticflickr.com/3358/buddyicons/39522359@N08.jpg?1245071779#39522359@N08>

1. Add more Placemarks, for the different places where hazard/disaster events have occurred. Make sure they are saved under the Pacific hazards folder.
2. Now click on the ‘Pacific hazards’ folder and under **File**, Save Place as…and save it as a kml file on your desktop.

**To input photos (which are located on a website) into Placemarks:**

1. Click on the Placemark in My Places
2. Control Click, to get properties bar then click Get Info
3. Insert this script into the Description box

<center><img src="photoaddress" width = "350" height = "250"/></center>

1. You can add text about the photo underneath, using <br> to create a break.

**P.T.O.**

**To input a table of notes into a Placemark:**

1. Click on the Hilo Placemark in My Places,
2. Control Click, to get properties bar then click Get Info,
3. Copy the text below into the Description box. You can obviously change the headings and write notes in where it says “Your notes”.

<table border="4" bordercolor="#E3F18F" width="350" bgcolor="#B7DAF7"></center>

<tr>

<td><b>Why do landslides happen?</td>

</tr>

</tr>

<tr>

<td>Human causes. Your notes</td>

</tr>

</tr>

<tr><td>Physical causes. Your notes</td>

</tr>

</tr>

<tr>

<td>Other notes/observations: Notes

</td>

</tr>

<tr>

</b>

</table>

**To input weblinks into a Placemark:**

1. Click on the Hilo Placemark in My Places
2. Control Click, to get properties bar then click Get Info
3. Type the weblink, GE will automatically create a hyperlink.